# TWI enrolment form

PLEASE SEND APPLICATION WITH NECESSARY ENCLOSURES TO:

YOUR PAYMENT AND THE

TWI Technology (S.E.Asia) Sdn Bhd No. 1, Jalan Utarid U5/13, Section U5 40150 Shah Alam, Selangor Darul Ehsan, Malaysia Tel: +603-7848 1000 Fax: +603-7848 1010

Ema	Email: inquiry@twisea.com															
PLI Pers TWI (if ta	son I Ca	al Ir ndi	nfor	mat lD	ion Nu	: mbe	er:			RS .	THE	ROI	UG	HC	UT	
Cou	Course ref Course date															
	Course title Name of the Candidate (as required on the certificate)															
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	Contact name															
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E-m	_															
Α	Please tick if you are A member of The Welding & Joining Society An employee of an Industrial Member of TWI															
l .	Do you have a disability or any special needs re levant to this course or examination? Yes No															
If y	If yes, please provide details of any adjustments you may require.															

Please tick: Self - Sponsored	Company Sponsored
WIM/WJS/TWI Industri To claim your discoun No:	ial MEMBERS ONLY: t (course fee only) please enters your Membership
WIM Membership No.	:
TWI Industrial No.: .	WJS No.:
(if applicable) will be retu 14 days notice is given b T WI reserves the right to or illness of lecturers. TW	on by you, the event fee and the accommodation fee urned less a cancellation charge of 20%. If less than y you, TWI reserves the right to retain the whole fee. o cancel the event in case of insufficient registration IV will ensure maximum possible notice is given to eves the right to substitute lecturers and modify the ed.
METHODS OF PAYM Full payment and/or Co Bookings received without which does not guarante	impany Order no. must accompany this booking form. but payment/order number will be treated as provisional
Cheque Bank Draft made payable to : TWI Te	BACS echnology (S.E.Asia) Sdn Bhd
OR Credit Card (Ple	ase Indicate if Company Card) YES NO
	ard)
Cimpotume of sound healdow	
. ,	me
Title	
SPONSOR'S SIGNA	TURE:
Date:	
I would prefer an exan	nination in week commencing
(we will do our best offer alternatives	to meet your requirements, but reserve the right to
Venue: Kuala Lumpur 🔲	Miri 🗆
Others   (Please spe	cify)
Where did you hear al	oout TWI Ltd?
TWI Training website Bulletin / Connect BINDT Publications	TWI Training new sletter NDT Cabin Social Media (Facebook / LinkedIn)
	Internal Use Only Booking Ref:

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# Examination Applied For (to be completed in full by all applicants)

Examination Type: Initial, supplementary, renewal, bridging or retest of a previously failed examination	
Examination Body: CSWIP, PCN, AWS, ASNT, BGAS	
PCN or BGAS Approval Number:	
Current CSWIP qualifications held:	
NDT Method (please circle)	MT PT RT ET RI UT VT BRS
Industry Sector: Aerospace, Welds, Wrought, Railway, General	RPS LRUT Dig Rad PAUT AUT TOFD ACFM
Categories:	
Welding Inspection (please circle)	3.0 3.1 Level 3.2.1 Level 3.2.2 CSWIP/AWS  AWS/CSWIP Supervisor Instructor Endorsement
Plant Inspection	Level 1 Level 2 Level 3 Endorsement
Offshore Visual Inspector	OVI Level 2
Underwater Inspection: (please circle) Please contact TWI for the relevant EX07 document	3.1U 3.2U 3.3U 3.4U OGI ASCAN Concrete
Plastics: Please contact TWI for the relevant EX07 document	
	n entry requirements as laid down in the CSWIP Requirement Documents _
onfirm that I have read and comply with the pre examination DCUMENT No. CSWIP-WI-6-92, Latest version avaiable retraction of any certificate issued.	
onfirm that I have read and comply with the pre examination CUMENT No. CSWIP-WI-6-92, Latest version available retraction of any certificate issued.	on entry requirements as laid down in the CSWIP Requirement Documents _ ple on CSWIP website and understand that any fraudulent claim may resu
onfirm that I have read and comply with the pre examination of the complex of the	on entry requirements as laid down in the CSWIP Requirement Documents _ cole on CSWIP website and understand that any fraudulent claim may resultement of how you meet the requirements, this must be signed an it it is recommended that candidates possess a minimum of six months' welcome
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confirm that I have read and comply with the pre examination of CUMENT No. CSWIP-WI-6-92, Latest version available the retraction of any certificate issued.  Cease tick the appropriate box and give a detailed startified by an employer/third party.  Sual Welding Inspector ( 3.0 )  Although there is no specific experience requirement related engineering experience and two years industing Inspector ( 3.1 )  Welding Inspector for a minimum of 3 years with expectation and the supervision, independently verified.  Certified Visual Welding Inspector (Level 1) for a minimum of 3 years with expectation and the supervision of the supervision.	In entry requirements as laid down in the CSWIP Requirement Documents on CSWIP website and understand that any fraudulent claim may resistement of how you meet the requirements, this must be signed and it it is recommended that candidates possess a minimum of six months' weld trial experience.

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Senior Welding Inspector ( 3.2.1 OR 3.2.2 )	l	j
A current valid Certified Welding Inspecto 1.2.2 and 1.2.3. (Please attach copy)	r (Level 2) for a minimum of 2 years with job re	sponsibilities in the areas listed in 1.2.1,
5 years' authenticated experience related	to the duties and responsibilities listed in Claus	se 1.2.3, independently verified.
Velding QC Co -ordinator		
A current valid CSWIP 3.2 Senior Welding responsibilities or an international equiva	nspector certification plus three years docume ent.	ented experience related to the duties and
A current valid CSWIP 3.1 Welding Inspecinternational equivalent.	tor with 10 year's documented experience rela	ated to the duties and responsibilities or an
NDT Pre-certification experience		
experience is not an essential pre-requisite for exam	nation. However if such evidence is available at	the time of examination, it should be provide
direct to the Test Centre.	Tation: Nowever, it saem evidence is available at	the time of examination, it should be provide
Experience satisfying the requirements detailed in th		ned following examination. Once evidence of
experience satisfying these requirements is accumul	ited, it should be sent to Customer Service.	
Claimed duration of the experience in applying		
the NDT method under qualified supervision		
enter number of months or weeks(if no experience please indicate nil):		
<u>'erifier</u>		
lame (in capitals):		
Company:		
osition:		
elephone no.:		
mail Address:		
ate:		Authenticated Company Stamp
o be completed by all applicants applyi	ng to attend CSWIP Plant Inspection	Examinations
confirm that I have read and comply with t Requirements Documents and understand th		
Please tick the appropriate box and give a det verified by an employer/third party –	ailed statement of how you meet requiren	nents, this must be signed and
Plant Inspection (Level 1)		
I hold current approved NDT Level 2 (A	CCP, CSWIP, PCN or ASNT) in two method	ds , one of which must be Ultrasonic
I hold CSWIP 3.1 Welding Inspector or	higher	
I hold HNC in Mechanical Engineerin	g or equivalent	

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I have a minimum of Five years, assessed and authenticated industry experience in this field (Mature Entry Routæ), verified CV can be supplied – Must be authenticated by Line Manager
Plant Inspections (Level 2)  I hold a valid Level 1 Plant Inspection approval
Thold a valid Level 1 Flant hispection approval
I have successfully completed the Level 1 exams as a pre entry requiement
To the best of my belief, the candidate's statement given above is correcent at the time of signing.
Verifying signature (employer or equivalent):
CANDIDATE - PLEASE NOTE  I understand that TWI Ltd and its associated trading companies (and companies, organisations, or agents processing data on its behalf) will hold and use personal data supplied by me for administration purposes as per GDPR requirements.  I agree to read the Health & Safety and Security information provided by TWI and to abide by the guidance given.  I understand that occasionally images of training and examinations are taken by TWI for publicity and other purposes and that permission for my inclusion in such material is implied unless I make it known to Customer Services at registration that I do not wish to feature.  I have read and understoodthe documentation issued by the scheme management that is relevant to the examination for which I am applying and declare that I satisfy those criteria covering vision, training and experience. I accept responsibility for any examination fees in the event of non-payment by the sponsor. I agree to abide by the requirements for certification as relevant to the examination for which I am applying. In particular I agree to comply, if applicable, with the CSWIP rules on use and misuse of certificates and on professional conduct (see www.cswip.com).  I understand that any appeal against an exam result must be received within six months of the exam date.  I have read the listing and include all the requested information.  I understand that any false statement may result in the examination being invalidated.  Please tick:  I confirm, understand and accept TWI's terms and conditions as attached.
CANDIDATE'S SIGNATURE:
GDPR Statement:
Please tick the box if you are  Happy for TWI to send you information regarding TWI training products and career progression opportunities. We will not share your data with anyone else.



# **TWI Terms and Conditions of Training**

#### 1. Agreement

Together with the relevant booking form (including any online booking) this document comprises the terms and conditions in relation to the training provided by TWI Technology (S.E.ASIA) Sdn. Bhd.

These terms constitute the whole agreement between you and TWI Technology (S.E.ASIA) Sdn. Bhd. in relation to the training you register for, except where you and TWI Technology (S.E.ASIA) Sdn. Bhd. have otherwise specifically agreed in writing. All other terms and conditions, express or implied by statute or otherwise, are excluded to the fullest extent permitted by law, and supersede all prior agreements and understandings.

# 2. Application & Fees

You must complete the appropriate booking form and submit this form together with full payment and/or Company Order. Payment maybe made by cheque, or contact Customer Service to pay via credit card (Mastercard and Visa), debit card, banker's draft and bank transfer.

Bookings received without a deposit of 20%/full payment /order number will be treated as **provisional** which does not guarantee a place (for some courses, full payment is required before the course date). Provisional bookings shall expire within 10 working days of bookings being made if a full payment has not been received (please note no reminders will be issued by TWI Technology (S.E.ASIA) Sdn. Bhd.)

Upon receipt of a deposit of 20% or full payment relevant course material will be sent subject to request from candidates.

In the case of late enrolments made within 10 working days of the start of the training, payment must be made immediately.

The package fee (Course and Examination Package Only) does not apply for candidates taking the examination after six (6) months from the date of completion the course. However, if the candidates are taking the examination after six (6) months although signed up under package fee, then the difference in fees must be paid. The candidates that sign up under the package fee must attend both course and examination at the same venue.

If there is any cancellation on examination date by you (including Initial and Retest Examination), a fee of RM100 shall be charged accordingly.

In the event of non-payment by your sponsor you accept responsibility for any training or examination fees.

#### 3. Cancellation

In the event of cancellation by you, the event fee and the accommodation fee (if applicable) will be returned less a cancellation charge of 20%.

If less than 14 days notice is given by you TWI Technology (S.E.ASIA) Sdn. Bhd. reserves the right to retain the whole fee.

TWI Technology (S.E.ASIA) Sdn. Bhd. reserves the right to alter the advertised schedule of training and examinations, which may include cancellation of an event. Where TWI Technology (S.E.ASIA) Sdn. Bhd. cancels an event, individuals with confirmed bookings will be offered alternative dates. If none can be provided then a full refund will be given.

TWI Technology (S.E.ASIA) Sdn. Bhd. reserves the right to alter or amend the advertised content of any training or examination without notice in order to continuously provide a high quality service or due to circumstances beyond our control.

TWI Technology (S.E.ASIA) Sdn. Bhd. will not be liable for any losses or expenses, including consequential, arising from any such alterations or amendments to the programme content and schedule including cancellation.



# 4. Awarding Bodies

You have read and understood the documentation issued by the scheme management that is relevant to the examination for which you are applying and declare that you satisfy those criteria covering vision, training and experience and also understand that you may be required to supply documentary evidence of this to be eligible for certification. You agree to abide by the requirements for certification as relevant to the examination for which you are applying; any fraudulent claim may result in the retraction of any certificate issued.

TWI Technology (S.E.ASIA) Sdn. Bhd.will endeavour to provide all reasonable assistance should you suffer from any disability or have any special needs. However, you must notify TWI Technology (S.E.ASIA) Sdn. Bhd. in advance of the training or examination date of any such disabilities and/or special needs on the booking form.

Any appeals made by you to TWI Technology (S.E.ASIA) Sdn. Bhd. shall be received within 6 months of the training or exam date, any re-assessment shall incur an administration fee.

Any appeals made by you to the awarding body with regard to the external examination or verification are outside the scope of these terms and are a matter for you and the awarding body. You may become liable for fees and other costs as a result of making any such appeals.

# 5. Complaints

Please be advised that TWI's Training and Examination Services Customer Complaints Policy can be found at http://www.twitraining.com/home/customer-complaints-policy.pdf. In addition, copies are posted on TWI Training and Examination Services Student Noticeboards and are available from your local TWI Administration Department.

Please note, as stipulated in the Customer Complaints Policy, complaints should be received by TWI within 7 days of the training or examination date.

#### 6. Acceptable use of Facilities

In placing your booking you agree to abide by TWI Technology (S.E.ASIA) Sdn. Bhd. rules relating to TWI Technology (S.E.ASIA) Sdn. Bhd. facilities. This includes, but is not limited to the following

- None of TWI Technology (S.E.ASIA) Sdn. Bhd.facilities may be used to locate, display or transmit any material which is illegal or offensive
- No software may be downloaded or installed on any of TWI Technology (S.E.ASIA) Sdn. Bhd. computing equipment unless under the explicit direction of the TWI Ltd trainer
- No data may be imported which has not been checked for viruses and which is not under the explicit direction of the TWI Technology (S.E.ASIA) Sdn. Bhd. trainer

I agree to read the Health & Safety and Security information provided by TWI and to abide by the guidance given.

# 7. Warranties and Liability

TWI Technology (S.E.ASIA) Sdn. Bhd. warrants that the event will be provided using reasonable care and skill and, as far as reasonably possible, in accordance with the Registration Form and other published literature.

Except in respect of death or personal injury caused by TWI Technology (S.E.ASIA) Sdn. Bhd.'s negligence, or as expressly provided in these terms, TWI Technology (S.E.ASIA) Sdn. Bhd. shall not be liable to you by reason of any representation (unless fraudulent), or any implied warranty, condition or other term, or any duty at common law, or under the express terms, for any loss of profit or any indirect, special or consequential loss, damage, costs, expenses or other claims (whether caused by the negligence of TWI Technology (S.E.ASIA) Sdn. Bhd., its servants or agents or otherwise) which arise out of or in connection with the provision of the event or its attendance by you, and the entire liability of TWI Technology (S.E.ASIA) Sdn. Bhd. under or in connection with the event shall not exceed the amount of the course fees, except as expressly provided in these terms.



TWI Technology (S.E.ASIA) Sdn. Bhd. shall not be liable to you or be deemed to be in breach of the terms by reason of any delay in performing, or any failure to perform, any of TWI Technology (S.E.ASIA) Sdn. Bhd.'s obligations in relation to the event, if the delay or failure was due to any cause beyond TWI Technology (S.E.ASIA) Sdn. Bhd.'s reasonable control.

You shall be deemed to have satisfied yourself that the event accords with your requirements. TWI Technology (S.E.ASIA) Sdn. Bhd. warrants that the event is structured for and contains the appropriate information to achieve the specific standards or qualifications as are specifically described in relation to the event but the TWI Technology (S.E.ASIA) Sdn. Bhd does not warrant that such standards or qualifications will be achieved by you.

# 8. Copyright and Intellectual Property

Copyright on all training materials and methodology remains with TWI Ltd and TWI Technology (S.E.ASIA) Sdn. Bhd., except where copyright exists with a third party supplier. You agree that you will not copy or resell any training material or methodology that you may be given by TWI Technology (S.E.ASIA) Sdn. Bhd. during your training or examination.

#### 9. Exclusion

TWI Technology (S.E.ASIA) Sdn. Bhd. reserves the right to refuse access to its facilities and premises where there is reason to believe that a delegate is in breach of these conditions or where a delegate uses threatening, bullying, harassing or disruptive behaviour. TWI Technology (S.E.ASIA) Sdn. Bhd. will not be liable for any losses or expenses, including course fees and consequential damage, arising from any such exclusion.

#### 10. Data Protection

You understand that TWI Ltd, TWI Technology (S.E.ASIA) Sdn. Bhd. and its associated trading companies (and companies, organisations, or agents processing data on its behalf) will hold and use personal data supplied by you for administration purposes. These purposes have been notified under the Data Protection Act 1998. The data may also be used to send separate unsolicited mailings containing details of events, new services, products, etc.

You have the right to ask TWI Ltd and TWI Technology (S.E.ASIA) Sdn. Bhd. not to send such mailings. If you do not wish to receive this information from TWI Ltd or TWI Technology (S.E.ASIA) Sdn. Bhd., please update your Privacy settings via the link in My Account. You have the right of access to personal data that we hold about you, on payment of the access fee not exceeding £10.00. Requests should be addressed to The Data Controller, TWI Ltd, Granta Park, Great Abington, Cambridge, CB21 6AL.

You understand that occasionally images of training and examinations are taken by TWI Ltd and TWI Technology (S.E.ASIA) Sdn. Bhd. for publicity and other purposes and that permission for your inclusion in such material is implied unless you make it known to Customer Services at registration that you do not wish to feature.

#### 11. Applicable Law

These terms shall be governed by and construed in accordance with the laws of England and each party irrevocably submits to the exclusive jurisdiction of the courts of England.

CANDIDATE'S SIGNATURE:	