**The Welding Institute Professional Development (CPD) credit system**

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| **Item** | **Types of Activity** | **Points per hour of activity** | **Maximum points per year allowed (to count towards CPD recognition) from one activity type\*** |
| **1** | Contribute to a TWI or The Welding Institute Committee | 4 | 60 |
| **2** | Acting as an assessor for candidates applying for Membership and Registration *(e.g. PRI interviewer, EPO assessor or advisor, mentor etc.)* | 4 | 40 |
| **3** | Higher Education *(UK Level 4 (or equivalent) and above)* | 3 | 100 |
| **4** | Training course *(examined)* | 2 | 80 |
| **5** | Training course *(attendance only)* | 1 | 30 |
| **6** | Writing and presenting conference/seminar papers | 3 | 60 |
| **7** | Technical Teaching/ training development and delivery *(outside your normal job role)* | 3 | 60 |
| **8** | Self-Study books/ journals/papers | 1 | 20 |
| **9** | Attendance of conference/seminars/branch events (CPD recognised) | 2 | 40 |
| **10** | Work based learning/on the job training | 2 | 70 |

Continuing Professional Development is an essential element in maintaining and developing your competence as a technician or engineer. It is important that you structure your learning to develop the knowledge and skills that you require to execute your job role, keep up to date with changing technologies and best practise as well as to understand customer requirements. The activities you participate in should enable you to maintain your competence in your current role as well as extending your competence to allow for future career progression.

*\*the minimum points needed to meet CPD requirements is 100*

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| **Date** | **Personal Development Objective** | **Activity** | **Learning Outcomes** | **Total Hours** | **Total Points\*** | **Authentication Signature** |
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| **Cumulative Hours/Points** | | | |  |  |  |

*\*e.g.an hour at a CPD recognised Branch event is 2 points, therefore two hours is equal to 4 point*

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| **Evaluation of your CPD activities**  (*How have your CPD activities in so far met your objectives? Are any changes to your development objectives required? What do you need to do going forward to continue to meet your Professional Development Plan?)* |
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| I certify that the CPD report is a true record of my CPD activities during the period stated  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name Signature Date |