

13th International Symposium on Friction Stir Welding and 3rd International Joint Symposium on Joining and Welding

Presenter Instructions

1. Please arrive at the room where your paper will be delivered 20 minutes prior to the start of the session
 - Introduce yourself to the Chairpersons
 - Hand over your completed "Author Biography Form" (Below)
 - Bring your presentation on a memory stick or on your own PC.
2. During most of the Symposium the technical papers are delivered in parallel sessions. It is therefore important that presenters keep to their allocated times to allow delegates to move between rooms to hear complete papers.
3. The ideal timing for your presentation is 1 minute for changeover/introduction, 15 minutes for presentation, 4 minutes for questions.
4. The Chairpersons will indicate to you when there is about 2 minutes of your presentation time to go.
5. The Chairpersons are authorised to terminate the presentation if you extend passed your time slot

Please note:

- Windows 10 Laptops will be provided to load your presentations
- Presenters can use their own laptops please be aware that the projector will be equipped with a VGA connection: please bring any adapters you require.

Author Biography Form

Name: _____

Company: _____

Position: _____

Academic qualifications: _____

University: _____

In what field did you earn it: _____

Please provide a few sentences on your professional background (if desired)
